



Mortgage and Finance Association (Singapore) Pte Ltd
Registration Number: 200615715H
167 Jalan Bukit Merah Tower 5 # 02-12 Singapore 150167
Tel : +65 6227 3282 Fax :+65 6227 5133
www.mortgagefinance.com.sg

Guidelines: Application for Recognition as Corporate Members of MFAS

Dear prospective and existing Corporate Full Members,

Thank you for your interest to be part of Mortgage and Finance Association (Singapore) Pte Ltd.

In order for us to process your application, please complete and attach the following :-

1. MFAS Membership Application Form (Form A for Individuals & Form B for Corporate)
2. Payment of Membership Fees
3. Attach copy of the Director's CV or Business Card

Your application for recognition as a Corporate Member of MFAS is renewed on a yearly basis with effect from 1 January to 31 December. Members joining MFAS within the year will have their membership accredited on a pro-rated basis. Renewal Fees is yearly payable in advance with no refund unless resignation notice is served in writing to MFAS Secretariat by 30 November of the preceding year.

If you have AMCs in your organization, it is important that you renew your Corporate Membership to provide continual recognition and support to your AMCs attached to you.

The AMC designation is for practice purposes only and is available to individuals employed by, exclusively contracted to or otherwise publicly connected to the sponsoring full member which is itself a full member of the MFAS.

AMC's stationeries and business cards must indicate to the public that he/she acts on behalf of or contracted with, or are exclusively connected to the sponsoring full member so that the public are aware they are dealing with not only the individual Accredited Mortgage Consultant but also their sponsoring full member. Only AMCs currently maintained on the Registry of AMC of MFAS are allowed to use the mark of AMC. Otherwise, unofficial use of the mark of AMC will lead to prosecution under lawful means.

All Accredited Mortgage Consultants will be required to participate in MFAS Continuing Professional Development program.

Once again, thank you for your support to Mortgage and Finance Association (Singapore) Pte Ltd. Let us work together to build a more orderly and ethical mortgage industry.

Yours faithfully,

Annie Lim
Director
Mortgage and Finance Association (Singapore) Pte Ltd



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Guidelines to MFAS Membership Categories

Membership Category	Tick applicable category	Annual Fee	Office Use
Individual Level	<input type="checkbox"/> Non-loan writing	SGD 200	
	<input type="checkbox"/> Loan writing	SGD 200	
Corporate Level			
(based on number of loan writing	<input type="checkbox"/> 1 loan writer	SGD 300	
employees/contractors/representatives	<input type="checkbox"/> 2-5 loan writers	SGD 500	
	<input type="checkbox"/> 6-15	SGD 800	
	<input type="checkbox"/> 16-30	SGD 1200	
	<input type="checkbox"/> 31-50	SGD 2000	
	<input type="checkbox"/> 51-100	SGD 2,500	
	<input type="checkbox"/> Above 100	SGD 3,600	
Mortgage Insurer	<input type="checkbox"/>	SGD 5,000	
Support Services	<input type="checkbox"/>	SGD 500	
Others	<input type="checkbox"/> Please specify	MFAS to inform	

Criteria for Loan Writing Practitioners (AMC)

1. The individual AMC must be a Full Member of MFAS
2. The AMC must be attached to a Corporation/Organization/Firm which is a Full Member of MFAS

Example : An AMC with GCF must be an Individual Full Member of MFAS and he/she must be attached to GCF which is a Corporate Full Member of MFAS.

Definition:

* Members under Individual Level (both loan writing & non-loan writing), Corporate Level (with loan writer(s) and Mortgage Insurer Membership are considered as Full Members whilst Members under Support Services Membership are considered as Associate Members unless otherwise specified by the Membership Officer of MFAS.



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FULL MEMBERSHIP APPLICATION (Form B : Corporate Category)

WHICH SECTIONS TO COMPLETE?

All Applications

- Section 1 – Attachments
- Section 2 – Corporate Application

Note: mortgage loan writers must achieve Accredited Mortgage Consultant (AMC) accreditation before membership application approved and the use of AMC mark be allowed.

WHERE TO SEND YOUR COMPLETED APPLICATION?

Post your completed application, attachments and payment and attention to :

The MFAS Secretariat
 167 Jalan Bukit Merah
 Tower 5 # 02-12
 Singapore 150167.

HOW LONG DOES IT TAKE?

All applications are reviewed by the **Membership Officer** of MFAS. We will revert to you anytime from 1-3 weeks.

Note: All applications are subject to assessment. MFAS may, in its absolute discretion, refuse to approve an application.

Office Use Only	
Member Name	
Member No	
Member type	
Any Honorary AMC	Yes No If yes, how many _____
Date Received	
Processed	
Date Approved	
Approval email sent	
Payment processed	
Add. Member Name	
Add. Member Number Existing	
Add. Member Type	
Experience	



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SECTION 1. ATTACHMENTS

To be completed by all applicants

Attach the following documents to your application and tick when completed.

1. MFAS Membership Application Form – as per Section 2

2. Payment of MFAS Membership Fees

For MFAS Annual Membership : \$_____ (cheque number)_____
Category of Membership : Full Member Corporate
 Associate Member

* Please make cheque payable to 'Mortgage and Finance Association (Singapore) Pte Ltd'



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SECTION 2 – PERSONAL DECLARATION

To be completed and signed by all applicants; where the applicant is a firm, company, corporation or business, to be completed by a director, partner and the senior loan writer (where applicable) or the Honorary AMCs.

In relation to the past 10 years, whether as an individual or Director of a Company or Partner of a firm, have you ever :

- (i) had an Industry or Business Licence, issued by a Proper Authority, either refused, suspended, withdrawn, cancelled or been subject to a banning order; or do you have any of these actions pending? Yes No
- (ii) been convicted of or found to have committed an offence concerning fraud or dishonesty or do you have a charge pending involving fraud or dishonesty? Yes No
- (iii) been subject to any investigation by any regulatory or official body in relation to any aspect of its business, or are you currently subject to such an investigation? Yes No
- (iv) been declared bankrupt or are you presently an undischarged bankrupt, or do you have such an action pending? Yes No
- (v) been known by any other name as an individual? Yes No
- (vi) been convicted of or found to have committed an offence concerning violence or drug trafficking or have such a charge pending? Yes No

Note : If you have answered 'Yes' to any of the above questions, please attach full details of the matter to this form.

I declare that the information given in this application is complete, true and correct.

Signature : _____

Name : _____

NRIC : _____

Date : _____

* MFAS reserves the right to change the Terms & Conditions of Membership as it deems fit.